

Person Specification

**1-2-1 SEN Teaching Assistant (Level 3)
Level 3 Grade 6 (SCP 8-11)**

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> ➤ Educated to Teaching Assistant NVQ Level 3 (or equivalent) or higher standard. 	<ul style="list-style-type: none"> ➤ 5 GCSE's or equivalent, including Maths and English and completed TA NVQ Level 3 training or that of a similar standard (including NNEB or a certificate in Literacy & Numeracy for Support Assistants) ➤ First Aid qualification ➤ Teaching Assistant Induction Training
Work or relevant experience	<ul style="list-style-type: none"> ➤ Experience working in an educational setting ➤ Experience of classroom administration support ➤ Ability to plan and organise effectively ➤ Ability to work with small groups and individual pupils ➤ Previous experience of working with children with SEN 	<ul style="list-style-type: none"> ➤ At least 4 - 5 years relevant experience working in an educational setting ➤ Specialised knowledge of working with pupils who are visually impaired
Knowledge and understanding	<ul style="list-style-type: none"> ➤ Knowledge of national learning strategies including literacy and numeracy ➤ An understanding of non-school based support agencies ➤ Knowledge and understanding of issues that may face people with disabilities 	<ul style="list-style-type: none"> ➤ A comprehensive knowledge of school-based education including child development ➤ Understanding of the principles of safeguarding and the current SEND Code of Practice

Skills and Abilities (relevant to post)	<ul style="list-style-type: none"> ➤ Good communication skills and ability to relate well to children, staff and parents ➤ Evidence of working as part of a team ➤ Ability to use basic technology – computer, video, digital cameras etc and the willingness to update skills and undertake further training ➤ Sufficiently fluent in spoken English to ensure effective performance in the role ➤ Ability to establish caring and constructive relationships with pupils, modelling patience and respect in all areas of your work ➤ Ability to communicate effectively with families/carers, team members, line managers and external professionals ➤ Ability to work collaboratively with a range of professionals, using advice and guidance to improve your practice ➤ Ability to observe and reflect upon a pupil's needs and learning in order to adapt activities and respond effectively 	<ul style="list-style-type: none"> ➤ Ability to train, supervise and develop other staff ➤ Ability to summarise and record information in a way that can be readily understood by others ➤ Experience of working with a range of professionals e.g. Specialist teachers, Speech and Language Therapists, Occupational Therapists etc
Personal Qualities	<ul style="list-style-type: none"> ➤ Ability to bring to the role, initiative, enthusiasm and commitment ➤ Flexibility and reliability ➤ Willingness to develop skills with further training ➤ Confidence to use your own initiative as well as respond to direction from others as required 	
Special Conditions	<ul style="list-style-type: none"> ➤ Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check 	